# New-Client Intake Checklist

Mickey's Tail · Home-based doggy daycare · Southwest Cleveland suburbs

mickeystail.com | rachel@mickeystail.com | 440-315-3552 | Open daily 7am–8pm

*We're so glad you're considering us! Please review this checklist and fill in the details below before your dog's first stay — it helps us give your pup safe, happy, personal care from day one.*

## 1 Vaccines (current proof from your vet)

- ☐ **Rabies**
- ☐ **DHPP** — distemper, hepatitis, parvo, parainfluenza
- ☐ **Bordetella** — kennel cough
- ☐ **Vet records sent** — emailed or brought at drop-off

## 2 What to bring

- ☐ **Food** — portioned per meal, labeled
- ☐ **Leash** — and collar/harness with ID tag
- ☐ **Medications** — with written dosing instructions
- ☐ **Comfort item** — (optional) bed, blanket, or toy

## 3 Drop-off & pick-up

- ☐ **Planned drop-off time:** _____
- ☐ **Planned pick-up time:** _____

*All drop-offs and pick-ups fall within our hours, 7am–8pm.*

## 4 Care style (choose one)

☐ **Group Play**

Supervised social play with other friendly dogs, balanced with scheduled rest and quiet downtime throughout the day.

☐ **Solo Stay**

For dogs who are anxious or reactive, recovering from surgery, intact (about 12 months and older), or by request. Includes one-on-one attention, walks, regular potty breaks, and a calm, quiet space of their own.

*Not sure which fits? We'll help you decide during your meet-and-greet.*

## 5 Owner information

**Owner name** _____

**Phone** _____

**Email** _____

**Emergency contact** _____

**Emergency phone** _____

## 6 About your dog

**Dog's name** _____

**Breed** _____

**Age** _____

**Spayed / neutered?** ☐ Yes ☐ No

**Allergies / meds** _____

**Temperament notes (play style, fears, triggers, habits):**

_____

_____

_____

## 7 First stay

**Requested first stay date(s)** _____ **Meet-and-greet date** _____

**Owner signature** _____ **Date** _____

*By signing, you confirm the information above is accurate and your dog's vaccines are current.*